

PICKERINGTON PUBLIC LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING
July 27, 2017

The Board of Trustees of the Pickerington Public Library met in special session on Thursday, July 27, 2017 at 6:30 p.m. in the library at 201 Opportunity Way. Members present were Cristie Hammond, Mike Jones, Robert Mapes, Todd Stanley, and Mary Herron. Staff members present: Tony Howard, Library Director, Brenda Oliver, Fiscal Officer/Human Resources.

Absent –Cheryl Ricketts and Michelle Shirer – excused.

Transfer of Library Funds

Tony explained that there are several transfers that are needed in order to open the branch with the resources needed to run that location.

First, the estimation was too low for the startup collection at the branch; specifically the juvenile collection. A couple of projects will be put on hold including some furniture purchases until 2018. A money transfer within the general fund is needed. Next, it was expected that we could tie internet service for the branch into the phone service. However, due to the higher than expected estimates for internet service from all vendors, we selected the most cost effective carriers for phone and for internet services. This meant using separate vendors for internet and phone services. As a result, a transfer within the general fund is needed. And last, permitting fees have started rolling in for the branch construction project and in order to maintain a safe buffer for anything unexpected, a transfer within the general fund is needed.

7-1-17 Resolution to transfer \$15,000 from 1000-760-750-5510 Furniture and Equipment (Furniture) to 1000-100-411-4125 Books and Pamphlets (Juvenile)

Mike Jones made a motion to approve the Resolution, Mary Herron seconded the motion.

Roll call: Robert Mapes-yes; Mike Jones-yes; Todd Stanley – yes; Mary Herron – yes; Cristie Hammond – yes. Resolution passed.

7-2-17 Resolution to transfer \$4,000 from 1000-100-321-6000 Telephone (Branch) to 1000-100-369-6000 Other – Utilities (Branch)

Mary Herron made a motion to approve the Resolution, Todd Stanley seconded the motion.

Roll call: Robert Mapes-yes; Cristie Hammond-yes; Mike Jones-yes; Todd Stanley – yes; Mary Herron – yes. Resolution passed.

7-3-17 Resolution to transfer \$5,000 from 4001-760-740-0000 Building Improvements to 4001-100-360-3910 Other- Purchased and contracted Services (All Other)

Mike Jones made a motion to approve the Resolution, Mary Herron seconded the motion.

Roll call: Robert Mapes – yes; Mike Jones – yes; Todd Stanley – yes; Mary Herron – yes; Cristie Hammond – yes. Resolution passed.

Meeting adjourned at 6:35 p.m.

Next Board Meeting:

FAB Committee Meeting
August 10, 2017 at 6:30 p.m. (Meeting Room B)

Regular Board Meeting
August 10, 2017 at 7:00 p.m. (Meeting Room A)

Cristie Hammond
Library Board President

Mary Herron
Library Board Secretary