**General Support**

As a volunteer, you will help us keep the library neat, organized, and accessible to the community.

**Reports to:** Library Staff

**Responsibilities:** Tasks include dusting, shifting and straightening books on the shelves, setting up displays, sanitizing computers and children's toys, preparing materials for events, and other small but vital tasks.

**Position Requires:**

* Ability to work independently
* Ability to adapt to changing organization and set-up in the library

**Special Requirements:** May require ability to stand for extended periods of time, squat to reach lower shelves, and/or ability to lift and carry up to 25 lb.

**Time Involvement:** Flexible; typically 2-4 hours per week in 1 or 2 shifts.

**Training:** Volunteers will receive a library tour and orientation with the Volunteer Coordinator